

St Gregory the Great School Advisory Board  
1/8/04 Meeting Minutes

Meeting called to order at 7:10 PM

Board members present: Miss Iemmolo, Mark Geyman, Tom Dowd, Barb Mastroianni,  
Mary Jo Levand

Faculty members present: Sr. Kathleen Foster, Stacie Webster, Mary Kay Jones

Guests: Kelly Mawby, Roger Mastroianni, Pat Zentner, Michelle Farinacci, Katie  
Rahill, Jill Medovich, Paul Levand, Jamie Lynn Lawler, Terry Mahorcic

Sister Kathleen opened with an invocation. Vice Chairperson Barb Mastroianni presided over the meeting due to the absence of John Amantea.

Minutes from the December 11, 2003 meeting were approved.

### **Ad Hoc Committee Reports**

Finance – Mary Jo Levand stated that as of the 12-17-03 meeting the format of the Ad Hoc committee was presented for any persons interested in participating. An outline of the finance sub-committees area of responsibility and the deadlines to be met by the end of January were stated. To date, all created deadlines have been met.

On January 8, 2004, Miss Iemmolo, Chuck Liebenaur and Mary Jo Levand met with Father Peyton and Dave Talbot to introduce and explain the model to them. The model contains recommendations for the 2004-2005 tuition rates as well as financial budgets to be used as a baseline for future financial modeling for the next 3 to 5 years. A working school budget for the 04-05 school year was created so that actual results may be compared to them. Also, a recommendation with regard to items identified as needed to be tracked and reevaluated was made.

As a result of the January 8<sup>th</sup>, 2004 meeting, an opportunity has been given to present the recommendations and findings to the Finance Council on Monday, January 19<sup>th</sup>, 2004. Both Father Peyton and Mr. Talbot were very supportive of the findings and it is believed that the findings will also be well received by the Finance Council. No final decisions will be made at the January 19<sup>th</sup> meeting. Mr. Talbot presented his recommendations to the Finance Council at the December meeting so, as of January 19<sup>th</sup>, the committee will have all of the information it should need to make an informed and educated decision.

Education – Miss Iemmolo mentioned that she has had conversations with Sr. Patricia Ann Kidder, Director of Elementary Schools and Associate Superintendent of the Office of Catholic Education. She also stated that she and others on the Education sub-committee would be visiting with various schools regarding the different school models. The Education Sub-committee consists of Miss Iemmolo, Mr. and Mrs. Thomson, three teacher reps, and various interested parents.

Communications – was not discussed due to the absence of John Amantea.

**Endowment Fund** – no representative was in attendance but Barb Mastroianni read an Endowment Committee Update provided by Dave O’Connor. The Endowment Committee has produced a brochure: 500 copies are available. The committee is looking at fundraising ideas: 1) Silent auction of prizes, gift baskets produced by various classes (following a similar model as St. Monica’s); 2) Brick walkway; and 3) a fundraising subcommittee has been appointed.

The Committee is in the process of developing an alumni/donor database. The immediate objective is to identify individuals in each class who would act as “point person” for that graduating class. The “point person” would be asked to collect addresses, etc. for fellow graduates.

The Capital Campaign and recent news about the school presents challenges to endowment efforts. The Committee will need to consider how donations can be redirected, should the school’s future change. Also, investigating the possibility of allowing donors to stipulate that principal of their contributions be directed to the school.

The Endowment Committee consists of Miss Iemmolo, Dave O’Connor, Ty Hunt, Ann Hawkins, Greg Stuart, and Teri Lopresti.

**Science Lab** – Barb Mastroianni mentioned that, to date, Science Lab funding has totaled \$79,500.00 of which \$60,300.26 has been expended, resulting in a balance of \$19,199.74. There was some further discussion regarding the need of communicating to parents of students’ usage of the Science Lab.

**Technology and Website** – Mark Geyman, along with Paul Levand, discussed the wireless network that had been installed throughout the remainder of school and Tabor House over the Christmas Holiday break. The wireless network extends Internet access for students and teachers into each school classroom. A summary of costs of this project will be summarized in an upcoming issue of the school newsletter.

The next step will be to form a technology committee to review and update the existing technology plan to reflect the new technology, make standardized hardware and software recommendations, and review technology grant opportunities and possibly apply for technology grant monies.

Mark Geyman will solicit interested parents by submitting an announcement to the School newsletter to form a technology committee.

**Review of SAB Bylaws** - Barb Mastroianni read the function section of the bylaws in case there were people present who would be interested in running for the board and to review for all what the stated purpose of the board is. There was some discussion about the function that addressed reviewing the school’s budget, which may have to be addressed as a potential new school model evolves.

**Principal’s Report** – Miss Iemmolo noted that the Faculty is preparing for Catholic Schools Week (begins January 25<sup>th</sup>). A “Faith-Filled Future” is this year’s theme. “Pastry with Parents” will be held during that week. A Community Day is being planned to showcase our school to the community. Besides Catholic Schools Week, other

noteworthy events include the commencement of the Junior Great Books program, First Reconciliation, and the Ski Club. Also, the School Calendar for 2004-2005 is being solidified.

**Old Business** – No discussion

**New Business** – Miss Iemmolo asked that Board Members reserve the evening Wednesday, January 21<sup>st</sup> to meet with St. Clare's School Advisory Board. Specific time and place has yet to be determined.

Sr. Kathleen Foster conducted the closing prayer and the meeting was adjourned at 8:24 PM.

The next meeting is scheduled for Thursday, February 12<sup>th</sup>.