

**St. Gregory the Great Parish School Advisory Board  
12/15/04 Meeting Minutes**

Meeting took place in the PFC and was called to order at 7:08PM

Fr. Ireland opened with prayer

Board members present: Mr. Pete Wilson, Mary Jo Levand, Tom Wenzel, Jim Callam, Chris Lynch, Mark Geyman

Board members absent: Cathie McKinley, Ann Hawkins

Guests: Fr. Ireland, Kevin Doles, Chuck Liebenauer, Lena Liebenauer, Rosetta Vercellino, Katie Rahill, Jamie Lawler, Terry Mohorcic, Jill Medovich, Barbara Mastroianni, Roger Mastroianni

Minutes from the November 17, 2004 meeting were approved.

**Pastor's Report** – Fr. Ireland

- Recently heard confessions of the entire school. He was very impressed with the children and their sacramental preparation.
- The blessing of the Christ-child nativity figures at Mass went very well.
- He is currently spending time with the 8<sup>th</sup> graders in religion class.
- Father Ireland reiterated the need for our school children to attend Mass on a weekly basis. Parents need to live up to their responsibility of bringing their children to Mass and hopefully contributing financially to the needs of the parish.
- Tuition does not cover the full educational expense for a child. The difference is made up by contributions to the parish and fundraising income.
- Kevin Doles reviewed the Proposal for Registration Procedures for the 2005-2006 School Year (accompanying handout).
  - Discussions took place on ways to implement a higher tuition rate for non-parishioner (inactive) school families.
  - Discussed the need to define what is an “active parishioner.”
  - Kevin is aware and will consider the previously drafted Active Parishioner Proposal that was submitted by Jamie Lawler.
  - Discussions took place around the issue of expectations and accountability for an active parishioner.
    - Kevin Doles mentioned that the process of establishing expectations was not meant to be harsh; rather it is a way to find out where families are and how the parish can help.
    - Mrs. Liebenauer expressed the need to be careful not to “force” families to participate in Mass.
    - Mr. Liebenauer, conversely, mentioned the need to hold families accountable for their participation in the parish.
    - Father Ireland mentioned the need and importance of knowing his parishioners.

- Examples were given on how other pastors and parishes hold school families accountable for participation within the parish.
- The issue of how we handle delinquent tuition payments was also discussed.
- It was suggested that an open “Town Hall Meeting” be scheduled for parents to discuss registration and tuition criteria for 2005-2006. This could be done either as part of Catholic Schools Week in early February or even sometime after. Details to follow.

**Principal’s Report** – Mr. Pete Wilson

- Mr. Wilson reported that the various school projects would continue right up until the end of the week and the beginning of Christmas break.
- Parent-teacher conferences went smoothly.
- Interim report cards were disseminated and followed several different formats. This will change when the school implements Edline.
- An upcoming visit is planned from the Regional Superintendent and the Assistant Superintendent of Catholic Schools.
- Mr. Wilson met with the Assistant Treasurer of the South Euclid-Lyndhurst School System to seek out additional opportunities for school funding.
- A meeting also took place with a representative for Government Regulation for the Cleveland Catholic Diocese to review possible Special Ed opportunities for the school.

**Technology** – Mr. Pete Wilson

- It was announced that through the efforts of Mrs. Kim Herbert, our new Technology Coordinator, that St. Gregory has received a \$2000 Grant from the Legacy Village Lyndhurst Community Fund of the Cleveland Foundation. This money will be used to purchase LCD projectors for our school.
- A question was raised concerning ongoing technology funding and if the PTC would continue to offer financial support. It was communicated that the PTC would not deny the school this support.
- Mr. Wilson mentioned that Mrs. Herbert would be developing a 2-year technology budget.
- Discussions took place concerning technology fees and the effect on an annual budget.

**Website** – Mark Geyman

- Updates have been placed on the school website concerning School Certificates and CYO basketball schedules.
- It was suggested that a web portal be considered, similar to the certificate program, which would enable parents to buy items resulting in tuition credit for the school.

**Science Lab** – Mr. Wilson

- Mr. Wilson and Fr. Ireland will be meeting with the group from the Xavier Nichols Foundation.

### **Fundraising Committee** – Katie Rahill

- The Circus fundraiser was an overwhelming success.
- Mrs. Rahill was most impressed by the level of involvement of over 200 volunteers.
- The purpose of this type of event was to avoid the numerous “nickel and dime” fundraisers and offer parents the opportunity to socialize with each other.
- A formal meeting will take place early in 2005 to prepare for next years event, which will probably take place in November.
- It was recommended that the school analyze the financial success of this one night event in comparison with the income received from the four-night parish festival.
- The purpose of the Fundraising Committee, which was an offshoot of the Ad-hoc Committee, is to review all school fundraising activities.

### **Old Business**

- School Financials – The Parish received last year’s financial report from the previous business manager on December 10<sup>th</sup>. Once approved, a school financial report will be produced and submitted to the School Advisory Board for review.
- Jr. High Curriculum – New Spanish materials have been received for grades 7 and 8. Changes have recently been made and grades are going up dramatically.

### **New Business**

- The February School Advisory Board meeting has been changed to February 16<sup>th</sup>.
- It was suggested that future meetings adhere only to agenda items to avoid longer than usual meetings.
- Fr. Ireland requested a future discussion on our schools 80<sup>th</sup> Anniversary.

Fr. Ireland closed with prayer

The meeting was adjourned at 8:47PM

The next meeting is scheduled for Wednesday, January 19<sup>th</sup>