

St. Gregory the Great School Advisory Board Meeting Minutes Outline

Date: August 17, 2005

Time: 7:45 pm

Place: PFC

Board Members Present:

Chris Lynch
Ann M. Hawkins
Tom Wenzel
Gina McVey
Joe Furst

Not Present:

Gary Novinc
Jim Johnson

Faculty Members Present:

Lee Liebenhauer

Guests Present:

Fr. Ireland
Pete Wilson

Opening Prayer Given By:

Fr. Ireland

Previous Meeting Minutes:

July 19, 2005 minutes—approved with revisions

Pastor's Report: Fr. Ireland

Fr. Ken's father passed away

- Wake from 6-8 Thurs, 2-4, 7-9 Friday; Funeral—St. Francis de Sales
11:00am Sat (Snow & State)

Looking forward to new school year

80th Anniversary

- Need participants from all organizations
- Elaine Reardon—possible volunteer
- Check with Laura Lawless (PTC)—volunteer checklist
- Kick-off Celebration Mass 9/25/05, 11:30—Bishop Gries
- Student participants

Ms. Ryder—students involved in Liturgy

- Catechetical Sunday
- Gifts/Teachers

Met with Tom (Music Director) and Marilyn Fries

- Once a month –gear mass toward children with student participants
- Confirmation May 21, 2005
- Teacher Retreat day w/ mass

Principles Report: Peter Wilson

Starting year with a lot in place

PTC Projects

- Carpet for 3 classrooms
- New computer lab
- Picnic tables
- Steps at Tabor House

Fully staffed

- Mary Guzan, Librarian (4x/week)
- Monica Ferrante, pre-school aide

Staff retreat

- In-house, led by Mary Kay Jones
- Teachers to seminar at Regina (8/18/05)—Timothy Cook, Catholic Identity

Curriculum mapping—1st staff meeting

Mrs. Liebenhauer—School administrative Internship @ Ursuline College

Xavier Nichols Foundation

- Funded for 2005/6
- Maureen Becker, Coordinator
- Lab manual
- Reporting on Academic achievement—need to be measured each year

Requests for funds—LCD projector (8)—completed and received \$9800

80th anniversary—need rep

Schedule for classes almost complete

- Increased Shared planning time for teachers, esp. at upper grades

Advisory Board Elections

Joe Furst, Chairman

Chris Lynch, Vice-chairman

Gina McVey, Secretary

New Business:

80th Anniversary

- Monthly activity, perhaps activity for kids when there is not a bigger event planned
- Incorporation of anniversary into other planned events
- Organization involvement: Alumnae committee
- Dinner Dance
- Alumnae Directory, Michelle Faranacci
- Student council
- Spirit Day
- Certificates
- Women's Guild
- Possible sources: Walter Smith, Elaine Reardon, Michelle Faranacci
- SAB Rep for 80th Anniversary—Tom Wenzel, Ann Hawkins (alternate)

Old business:

Handbook revision

- Code-of- conduct
- Tear-off acknowledgement

- Minimum expectation—Christ-centered school

- Offenses/consequences--Wilson, Novinc

Grant writing

- Meeting Carol Sissen, 2nd week of school year

Open Session:

Faculty representative—Lee Liebenhaur,

Linda Hart—back-up

1 additional teacher (sign-up)-guest or full access

Computer Curriculum

- Kim Herbert, Systems Administrator—assists teachers
- Diocesan computer curriculum (Wilson to bring to next SAB meeting)

How is curriculum achieved?

Teaching methods: are all methods being employed?

Wilson: formal & informal observation,

- teachers to identify students falling below grade level to principal attention
- Limited range of services—classroom, auxiliary services at van

Review By-laws—Open forum vs. limiting guest observation

Closing Prayer: Gina

Meeting Adjourned at: 9:25 pm

Next Meeting Date and Time: _9/21/05, 7:00 pm__